

# Federal Emergency Management Agency Assistance to Firefighters Grant Program Application Checklist

**Fire Department:** \_\_\_\_\_

<b>To Complete the Application, Have You:</b>	
Completed the Standard Form-424, Request for Federal Assistance (All fields identified in the application's instructions)?	
Signed the Standard Form-424?	
Completed FEMA Form 20-20, Budget Information – Non-construction Program, for each category applied for, one category per column?	
Signed FEMA Form 20-20 (Budget Information)?	
Completed and signed FEMA Form 20-16, Summary Sheet for Assurances and Certifications?	
Completed and signed Standard Form LLL, Disclosure of Lobbying Activities if applicable?	
Completed the General Questions for all applicants?	
Completed the Category Specific Questions for all categories for which applying (no more than 2)?	
Completed a project narrative that gives detailed information for all categories for which applying? (Five page limit for each narrative.)	
Limited your application to two categories?	
Sent an original and two copies of the completed application package?	
Mailed the application package for delivery to FEMA by the May 2, 2001 Deadline?	

***NO LATE OR INCOMPLETE APPLICATIONS WILL BE REVIEWED.***